



JOB ANNOUNCEMENT

INFORMATION TECHNOLOGY INTERN INFORMATION TECHNOLOGY TEAM

FULL OR PART-TIME VOLUNTEER POSITIONS

SAN FRANCISCO

The California Coastal Commission (Commission) is a state agency charged with protecting coastal resources and managing coastal development in California. The mission of the Commission is to provide for balanced use of the coastal zone and to protect, restore and enhance coastal and marine resources for the continuing benefit of current and future generations. A Commission internship is a great opportunity to learn more about how a government agency functions and to obtain useful job experience for pursuit of a professional career in information technology.

The Position. The Commission is seeking motivated individuals with a strong visual design sense and excellent information organization skills to create and organize web content for the Commission's Internet and Intranet web pages. This position requires experience using HTML, Javascript, CSS, ASP, Microsoft Office, Microsoft FrontPage (or other web authorship/management programs), Adobe Acrobat Professional, and Adobe Photoshop. The individual should have knowledge regarding sound web page design and usability and accessibility issues. Experience with SQL, PHP, CGI/Perl is also desirable.

The interns will work under the lead of the Web Site Coordinator, and the supervision of the Information Systems Manager, as well as interact with other Commission staff who provide content.

We typically request a minimum commitment of 15 to 20 hours per week for a 6-month period, or 30 to 40 hours per week for a 3-month period.

ELIGIBILITY: Current undergraduate, recent graduate, or graduate student with web design experience or who has had equivalent coursework, training or experience with web design skills listed above.

FILING: Applications accepted until the positions are filled. A statement of interest, current resume, and a writing sample that demonstrates analytical abilities are required. Please submit to:

Gary Criswell, Manager
Information Technology Unit
California Coastal Commission
45 Fremont Street, Suite 1900
San Francisco, CA 94105-2219
415) 904-5459; gcriswell@coastal.ca.gov

For more information about the Commission and what we do, visit our Internet website at:
www.coastal.ca.gov

NOTE: Due to budget constraints we can only consider volunteers for these positions. The Commission is looking for candidates desiring work experience both during the 2005/2006 school year and the 2006 summer months.

Equal employment opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation. It is an objective of the State of California to achieve a drug-free state work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service and the special trust placed in public servants.

TDD for the Hearing Impaired (415) 597-5885